

# Internal Audit & Assurance Progress Report 2023/24

For Audit & Governance Committee on Tuesday 28 November 2023

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## Summary

**Lead Member:** Ben Chapelard, Leader of the Council

**Lead Director:** Lee Colyer, Director of Finance, Policy & Development

**Head of Service:** Katherine Woodward, Head of Mid Kent Audit Partnership

**Report Author:** Katherine Woodward, Head of Mid Kent Audit Partnership

**Classification:** Public document (non-exempt)

**Wards Affected:** All

Approval Timetable	Date
Audit & Governance Committee	28 November 2023

## Recommendations

Officer recommendations as supported by the Portfolio Holder:

1. That the Audit & Governance Committee **note** work completed so far on the 2023/24 Audit & Assurance plan.

# 1. Introduction and Background

- 1.1 The report summarises work in progressing the 2023/24 Plan approved by this Committee in March 2023. This report sets out progress up to 31 October 2022 and the path towards completing the plan over the next 6 months. It also provides updates on staffing within the service.

# 2. Preferred Option and Reason

- 2.1 We present the report for Member information and for noting.

# 3. Appendices and Background Documents

Appendices:

- Appendix A: Internal Audit Interim Report 2023/24.

Background Papers:

- Various referenced background papers and guidance documents are included as hyperlinks within appendix A.

# 4. Cross Cutting Issues

The report is for noting only, providing to Members an update on progress. It seeks no new decisions and makes no new proposals. Remaining work will be completed within agreed budgets.

## A. Legal (including the Human Rights Act)

There are no Legal implications associated with this decision.

## B. Finance and Other Resources

There are no direct financial or other resource implications associated with this decision.

## **C. Staffing**

There are no staffing implications associated with this decision. We will continue completing the audit and assurance plan with our current staffing. We will seek agreement for any changes to staffing resulting from the matters mentioned in the report through the standard HR approach of Maidstone BC (our host authority) in consultation with Tunbridge Wells BC.

## **D. Risk Management**

We present this report for information only so it has no direct risk management implications.

## **E. Environment (inc. Biodiversity) and Sustainability**

There are no environment or sustainability implications associated with this decision

## **F. Community Safety**

There are no community safety implications associated with this decision.

## **G. Equalities**

There are no equality implications associated with this decision

## **H. Data Protection**

There are no data protection implications associated with this decision.

## **I. Health and Safety**

There are no health and safety implications associated with this decision.

## **J. Health and Wellbeing**

There are no health and wellbeing implications associated with this decision.